

CHAPARRAL STAR ACADEMY GOVERNING BOARD

APRIL 3, 2013 MEETING MINUTES

I.) COMMENCEMENT

A.) At 6:29pm, Mike Thomas called the April 3, 2013 Chaparral Star Academy Board Meeting to order.

- 1.) Board Members present: Mike Thomas, Ryan Palm, Kelly Drake
- 2.) Attendees were: Kris Barnett, Marsha Hagin, Steve Hesch, Chris Long, Lynn Kopas, Kris Alonso, Judy Thompson, Allyson Fox, Mana Greenwell, Jerry Lewellyn (via phone)

II.) GENERAL/PUBLIC COMMENTS

Marsha Hagin stated that there are guidelines for public comments (2 minutes per speaker, with a maximum of 20 total and a sign-up sheet) that was passed by the governing board. Kris Barnett added that a copy of the procedure is available at every board meeting (placed next to copies of the agenda alongside the sign-in sheet) and that the procedure is sent home with every parent as part of the handbook. Kelly Drake announced that the school has closed on the Fleischer property.

III.) ACTION ITEMS

A.) Mike Thomas moved to accept the minutes from the March 6, 2013 board meeting, followed by a second motion from Kelly Drake. There were 3 votes in favor with no abstentions. The motion was passed and the minutes were approved.

B.) Marsha Hagin stated that the current enrollment was at 363 students for the period of February 28, 2013 – March 31, 2013, with a corresponding ADA at 348.60 or 96.26%.

C.) Kelly Drake stated that the current balance for the school's checking account was \$367,985.02, while the savings account balance was \$239,996.07. Kelly Drake stated that the \$50,000 increase was most likely due to TEA adjusting ADA predictions.

D.) There were no budget amendments to approve.

E.) Marsha Hagin announced three upcoming field trips: Kindergarten & 1st grade will visit the Sweet Beery Farms, 8th grade will go on their annual Duck Tour, and 5th grade will visit the JBJ Library and Harry Ransom Center.

F.), G.) & H.) In accordance with TAC §551.074 & §551.072, the board moved to executive session at 6:39 pm to deliberate the appointment, evaluation, or duties of individual board member and employees with respect to the contents of the report from Amera Consulting Group on the general climate at Chaparral Star Academy, to deliberate personnel plans for 2013-14 including new positions and letter of continuation, and to deliberate issues regarding real property. The board returned to open session at 8:54pm.

I.) Kelly Drake moved to accept Marsha Hagin's personnel plans for 2013-14 including new positions and letters of continuation, followed by a second motion from Ryan Palm. There were three votes in favor passed with no abstentions. The motion was passed as stated.

Ib.) Ryan Palm moved to approve Amera deliverables, followed by a second motion from Kelly Drake. There were three votes in favor passed with no abstentions. The motion passed and the Amera deliverables were approved.

J.) Kelly Drake moved to approve the incorporation of Amera documents into the Faculty Handbook, followed by a second motion from Ryan Palm. There were three votes in favor passed with no abstentions. The motion passed as stated.

K.) Mike Thomas stated that the current construction was on schedule and on budget, and according to update received, completion should be done by mid-April.

L.) Kelly Drake delegated the secretarial responsibilities of drafting & posting meeting agendas and taking minutes to Kris Barnett.

M.) Marsha Hagin announced the projections for open enrollment for 2013-14, which included over 120 applications.

IV.) ADJOURN

A.) Mike Thomas adjourned the meeting at 9:00 pm.