

# CHAPARRAL STAR ACADEMY GOVERNING BOARD

## AUGUST 5, 2015 MEETING MINUTES

### I.) COMMENCEMENT

A.) At 6:31pm, Mike Thomas called the August 5, 2015 Chaparral Star Academy Board Meeting to order.

- 1.) Board Members present: Mike Thomas, Mike Wallace, Kelly Drake, Carolyn Isbell
- 2.) Attendees were: Marsha Hagin, Kris Barnett, Tyler Nobles, Allyson Fox, Mana Greenwell, Jeff Shafer, Scott Bonilla

### II.) GENERAL/PUBLIC COMMENTS

There were none.

### III.) ACTION ITEMS

A.) *Kelly Drake moved to approve the minutes from the June 3, 2015 board meeting, followed by a second motion from Mike Wallace. There were four votes in favor with no abstentions. The motion passed and the minutes were approved.*

B.) Marsha Hagin stated that the current enrollment was at 370 with openings at grade 5 and high school.

C.) Kelly Drake announced that there was currently \$419,178.18 in the school's checking account with \$285,123.16 in its savings account.

D.) *Mike Wallace voted to approve the budget amendments as presented below, followed by a second motion from Mike Thomas. There were four votes in favor with no abstentions. The motion was passed and the budget amendments as described below were passed.*

E.) There were no field trips to announce.

F.) & G.) At 6:43pm, according to TAC §551.074, the governing board moved to executive session to discuss matters related to personnel. The board moved back into open session at 7:08pm.

H.) Marsha Hagin gave a presentation that informed the governing board on the latest legislative updates and their effects on Chaparral Star Academy.

I.) Marsha Hagin presented a new tardy discipline procedure that eliminated tardy-based detentions and replaced them with tardy-based "strikes." The discipline procedure added Saturday detentions for those with three strikes. *Mike Wallace moved to approve the new tardy policy, followed by a second motion from Mike Thomas. There were four vote in favor passed with no abstentions. The motion passed and the tardy policy & procedure was approved.*

J.) Marsha Hagin handed out the results from AP Testing for 2014 and 2015. Marsha Hagin stated that Mr. Barnett, Mr. Jacobson and she went to the AP Conference during the summer and plans to bring some new ideas to the I-team to step up the school's approach at AP scores.

K.) Tyler Nobles presented a document that explains the school's financial procedures including new policies that must be followed. Kelly Drake added that the business policies & procedures outlined in the document weren't for approval as they weren't optional. The board was made aware of all school financial procedures.

L.) *Kelly Drake moved to approve Tyler Nobles to be able to sign checks on the school's behalf, followed by a second motion from Carolyn Isbell. There were four votes in favor passed with no abstentions. The motion passed and Tyler Nobles was approved to sign checks.*

M.) Kris Barnett delivered a presentation on a comparison between the school's current insurance approach and a few surrounding districts. With the increase in insurance, Kris Barnett and Marsha Hagin proposed the board increase the monthly by \$100. Mike Thomas asked if the school should consider providing dental or vision coverage. *Kelly Drake moved to increase the school's monthly contribution toward insurance to \$614.00 or up to that amount if an employee selects an insurance package less than \$614.00. The monthly contribution is only for those employees who elect to take the school's provided insurance. There was a second motion from Mike Thomas. There were four votes in favor passed with no abstentions. The motion passed as stated.*

N.) Marsha Hagin presented a facilities usage proposal to allow members of the community to use the school grounds for various functions. She added that this procedure would tie right in with community engagement (domain 5). Kelly Drake wondered how it would affect janitorial functions. *Mike Wallace moved to approve the proposed facilities usage procedure, followed by a second motion from Mike Thomas. There were four votes in favor passed with no abstentions. The motion passed and the facilities usage procedure was approved.*

O.) Kris Barnett presented a TxVSN Enrollment policy that would allow students to enroll in TxVSN courses under certain stipulations. *Kelly Drake moved to approve the TxVSN Enrollment Policy, followed by a second motion from Carolyn Isbell. There were four votes in favor passed with no abstentions. The motion passed and the TxVSN Enrollment Policy was approved.*

P.) Marsha Hagin proposed a change in GPA/Class Rank policy, which mainly consisted of determining a 4 semester attendance at CSA rule in the prior four semesters leading up to graduation for valedictorian & salutatorian status. *Mike Thomas moved to approve the GPA/Class Rank policy effective immediately for all current students. However, any current seniors who were admitted prior to August 8, 2015 would be subject to the previous ruling allowing them to be considered for valedictorian & salutatorian. There was a second motion passed by Mike Wallace. There were four votes in favor passed with no abstentions. The motion passed and the GPA/Class Rank policy was amended.*

Q.) Marsha Hagin announced that in previous years, the state has funded the programs the school uses for accelerated instruction (iStation and ThinkThroughMath). She added that the state has cut funding and proposed the school continue to use the programs along with necessary funding.

*Mike Wallace moved to approve the cost of continuing use of iStation and ThinkThroughMath for the 2015-16 school year, followed by a second motion from Carolyn Isbell. There were four votes in favor passed with no abstentions. The motion passed and both programs were given funding for the 2015-16 school year.*

IV.) ADJOURN

A.) Kelly Drake adjourned the meeting at 9:10pm.