

# CHAPARRAL STAR ACADEMY GOVERNING BOARD

## JANUARY 11, 2016 MEETING MINUTES

### I.) COMMENCEMENT

A.) At 6:31pm, Mike Thomas called the January 11, 2016 Chaparral Star Academy Board Meeting to order.

- 1.) Board Members present: Mike Wallace, Ryan Palm, Mike Thomas, Carolyn Isbell, Kelly Drake
- 2.) Attendees were: Marsha Hagin, Kris Barnett, Tyler Nobles, Avery-Claire Palm, Sean Bender, Howard Davis, Laura Smith

### II.) GENERAL/PUBLIC COMMENTS

There were none.

### III.) ACTION ITEMS

A.) *Mike Wallace moved to approve the minutes from the November 9, 2015 board meeting, followed by a second motion from Kelly Drake. There were five votes in favor passed with no abstentions. The motion was passed and the minutes were approved.*

B.) Marsha Hagin stated that the current enrollment was at 360 students, with a total ADA over all 4 tracks at 95.99%, corresponding to 334.56 students for the period of 11/1 – 12/18.

C.) Kelly Drake announced that there was \$398,040.54 in the school's checking account with \$285,166.29 in its savings account.

D.) There were no budget amendments to approve.

E.) Marsha Hagin announced there were no field trips for the month of January.

F.) & G.) At 6:36pm, according to TAC §551.074 & §551.0821, the governing board moved to executive session to discuss matters related to personally identifiable information regarding a public school student. The board moved back into open session at 6:40pm.

H.) & I.) Sean Bender thanked the board for hiring Montemayor, Hill, Britton & Bender s and stated that the annual audit went well. He stated that the opinion of the auditor was that financial statements were presented fairly and there were no deficiencies in internal control. *Mike Wallace moved to approve the annual financial audit, followed by a second motion from Carolyn Isbell. There were five votes in favor passed with no abstentions. The motion passed and the annual financial audit was approved.*

J.) Marsha Hagin announced that after researching the programs, staff & administration decided that the school would move forward with purchasing Nearpod, but not Turnitin.

K.) Marsha Hagin announced that a second inspector visited the school and addressed the concerns of the initial inspector. She added that expenses occurred from the initial inspector's findings were primarily recouped and the school is in good standing.

L.) Marsha Hagin presented the school's extensive Texas Academic Report and stated the school is in great standing. She noted that the records were not accurate in that all staff members had a degree.

M.) Marsha Hagin stated that when the facilities usage agreement was drafted, the flat rate for using the classroom worked well for big groups, but small group costs weren't financially beneficial. ***Mike Wallace moved to approve the principal's authorization for adjust facilities usage fee to \$1/per person per hour with a maximum of \$25, followed by a second motion from Mike Thomas. There were five votes in favor passed with no abstentions. The motion passed and the adjustment was approved.***

N.) Marsha Hagin announced that the state charter school organization scheduled a meeting with the new commissioner to discuss the impacts of HB 2610, including asking for a waiver for Chaparral Star Academy. Results from that meeting should help determine future actions.

O.) Marsha Hagin announced that 55 yards of material has been leveled and the surface has been tampered for a total of \$2916.

P.) Howard Davis stated that CDW would provide a 6 month extension on the warranty on all tablets given the issues as an appropriate fix was not given to the tablets (dealing with size of power cord input).

***Q.) Mike Thomas approved that students who participated in approved CPR training off campus can substitute the training for the graduation requirement, followed by a second motion from Carolyn Isbell. There were five votes in favor passed with no abstentions. The motion passed as stated.***

R.) Marsha Hagin announced the change to discipline procedures required by HB 2398 & SB 107 including the principal being named the truancy prevention facilitator and the I-team being part of the behavior improvement plan.

S.) Kelly Drake stated that the school may need to increase personal property insurance and informed the board that more research will be conducted before the next board meeting.

#### IV.) ADJOURN

A.) Mike Thomas adjourned the meeting at 7:38pm.