

# CHAPARRAL STAR ACADEMY GOVERNING BOARD

## MARCH 6, 2013 MEETING MINUTES

### I.) COMMENCEMENT

A.) At 6:33pm, Steve Rembish called the March 6, 2013 Chaparral Star Academy Board Meeting to order.

- 1.) Board Members present: Steve Rembish, Kathy Pickel, Chris Long, Dennis Rogers, Mike Thomas, Kelly Drake and Ryan Palm
- 2.) Attendees were: Kris Barnett, Marsha Hagin, Steve Hesch, Jennifer Benavides, Allyson Fox, Consuelo & Neale Clarke, Mana Greenwell, Shelli Aday, Jerry Llewellyn, Howard Davis

### II.) GENERAL/PUBLIC COMMENTS

Mana Greenwell, as representative of the Implementation Team's high school cadre, stated appreciation and gratitude for Jerry Llewellyn, Mrs. Hagin, the governing board, the 4 members stepping down, and especially Chris Long in regard to their devotion to the future of the school. Consuelo Clarke asked that board officially make a statement to enlighten the parents with recent board events as she felt out of the loop. Steve Hesch stated that everything is running smoothly with the current construction and that work will be done over Spring Break that includes opening up the two ends into the building. He added that construction should be completed by mid-April. Shelli Aday expressed her gratitude for the 4 board members who were resigning and offered snacks and signed cards in appreciation for their dedication. Howard Davis stated that he has posted the initial Amera report to the front page of the school's website for parental viewing. Steve Rembish suggested placing the link to the Amera report in Friday Notes.

### III.) ACTION ITEMS

A.) *Kathy Pickel moved to approve the minutes from the February 13, 2013, February 20, 2013 and February 27, 2013 board meetings with changes, followed by a second motion from Mike Thomas. There were 7 votes in favor passed with no abstentions. The motion passed and all of the stated minutes were approved.*

B.) Marsha Hagin stated that the current enrollment was at 362 students with a corresponding ADA at 349.55, which corresponds to 96.24%.

C.) Kelly Drake stated that the current balance for the school's checking account was \$308,255.59, while the savings account balance was \$239,985.88.

D.) There were no budget amendments to approve.

E.) Marsha Hagin announced that there will be a field trip on April 5<sup>th</sup>, 2013 where 1<sup>st</sup> grade will visit Sweet Berry farms.

F.) In accordance with TAC §551.074, the board moved to executive session at 7:05 pm to deliberate the appointment, evaluation, or duties of individual board members and employees with respect to the contents of the report from Amera Consulting Group on the general climate at Chaparral Star Academy. The board moved back into open session at 8:12pm.

I.) *Kelly Drake moved to approve the Cooperative Operations Handbook with minor revisions, followed by a second motion from Ryan Palm. There were 7 votes in favor passed with no abstentions. The motion passed and the Cooperative Operations Handbook was accepted. Ryan Palm moved to approve the Disciplinary Process documents, followed by a second motion from Chris Long. There were 7 votes in favor passed with no abstentions. The motion passed and the Disciplinary Process documents were accepted.* Mike Thomas stated that the administrator evaluation would be administered every December & June and informed Marsha Hagin that the board has given a vote of confidence for her leadership and offered year another year of employment.

J.) *Mike Thomas moved to approve the charter renewal application, followed by a second motion from Ryan Palm. Kathy Pickel , Steve Rembish, Chris Long and Dennis Rogers resigned before this motion was conducted. There were 3 votes in favor with no abstentions. The motion passed and the charter renewal application was accepted and signed.*

K.) Howard Davis presented two different bids for a schoolwide intercom system, and suggested the bid from Dyezz Surveillance and Security, Inc. Howard Davis added that installation wait until the summer due to construction. *Ryan Palm moved to approve the Dyezz Surveillance and Security, Inc. bid and to include a back speaker not to exclude \$500, followed by a second motion from Mike Thomas. There were 7 votes in favor and no abstentions. The motion passed as stated.*

L.) Marsha Hagin announced publically that parents who were interested in having their child advance a grade level should contact her soon to set up an appointment.

M.) Kelly Drake nominated Mike Thomas as the board president, with Mike Thomas accepting the nomination. *Kelly Drake moved to appoint Mike Thomas as board president, followed by a second motion from Ryan Palm. There were 7 votes in favor with no abstentions. The motion passed and Mike Thomas became board president.* Mike Thomas nominated Ryan Palm as the board vice president, with Ryan Palm accepting the nomination. *Mike Thomas moved to appoint Ryan Palm as board vice president, followed by a second motion from Kelly Drake. There were 7 votes in favor with no abstentions. The motion passed and Ryan Palm became board vice president.* Ryan Palm nominated Kelly Drake as the board secretary, with Kelly Drake accepting the nomination. *Ryan Palm moved to appoint Kelly Drake as board secretary, followed by a second motion from Steve Rembish. There were 7 votes in favor with no abstentions. The motion passed and Kelly Drake became board secretary.*

#### IV.) ADJOURN

A.) Steve Rembish adjourned the meeting at 8:39 pm.