

CHAPARRAL STAR ACADEMY GOVERNING BOARD

NOVEMBER 13, 2017 MEETING MINUTES

I.) COMMENCEMENT

A.) At 6:30pm, Mike Thomas called the November 13, 2017 Chaparral Star Academy Board Meeting to order.

1.) Board Members present: Mike Thomas, Mike Wallace, Ryan Palm

2.) Attendees were: Marsha Hagin, Kris Barnett, Tyler Nobles, Erica Hoffman, Frank Rivera, Mana Greenwell, Chris Kjeldsen, Amy Kwalwasser, Uzma Siddiqui, Amy Mowrer, Brendan Segraves, Yvonne Segraves

II.) GENERAL/PUBLIC COMMENTS

There were none.

III.) ACTION ITEMS

A.) *Ryan Palm moved to approve the minutes from the October 16, 2017 and October 23, 2017 governing board meeting, followed by a second motion from Mike Wallace. There were three votes in favor passed with no abstentions. The motion passed and the minutes were approved.*

B.) Marsh Hagin announced that the current enrollment was at 389 students (last year was 377 at a similar point), which corresponds to an ADA of 95.93% (356.07).

C.) Kelly Drake announced that the school currently had \$339,375.73 in its checking account, with \$285,323.37 in its savings account.

D.) There were no budget amendments to approve.

E.) Marsha Hagin announced that the 11th graders will be having a field trip to the Austin central library during November.

F.) & G.) At 6:34 pm, according to TAC §551.074 & §551.0821, the governing board moved to executive session to discuss matters related to personnel and to personally identifiable information regarding a public school student. The board moved back into open session at 7:00pm.

H.) & I.) Marsha Hagin and Kris Barnett presented the proposal for the placement of items on a governing board agenda. *Mike Wallace moved to approve the process for approving agenda items, followed by a second motion from Ryan Palm. There were three votes in favor passed with no abstentions. The motion passed and the process was changed.*

J.) *Ryan Palm moved to approve changing the minutes-taking procedure of board meeting to record only votes passed, in accordance with legal requirements, followed by a second motion from Mike Wallace. There were three votes in favor passed with no abstentions. The motion passed and the method of documenting board meeting was approved.*

K.) Erica Hoffman gave a presentation regarding the AP Capstone Program to inform the governing board of what the programs represents along with the numerous benefits it affords students. Erica stated that students will be given an opportunity to conduct major research projects. The board supported the application process for the AP Capstone Program.

L.) Marsha Hagin handed out information regarding the rationale behind a one-time staff bonus due to the amount of money saved by using an internal substitute consisting of current staff members. In the packet, administration proposed two scenarios and associated amounts. *Mike Thomas moved to approve a one-time bonus to all full-time staff members for \$1000 (\$500 for half-time) to be applied post-tax to ensure staff members had a take-home amount of \$1000 (or \$500), followed by a second motion from Ryan Palm. There were three votes in favor passed with no abstentions. The motion passed and the bonus was approved.*

M.) *Mike Thomas moved to approve Mike Thomas to continue as governing board President, Ryan Palm to continue as governing board Vice-President and Kelly Drake to continue as governing board secretary, followed by a second motion by Ryan Palm. There were three votes in favor passed with no abstentions. The motion passed and the board officer positions were approved.*

N.) Kris Barnett presented information regarding currently-offered AP & Pre-AP courses (at CSA and via TxVSN). The governing board directed CSA administration to find an additional teacher to allow for the school to offer additional PreAP courses for freshman & sophomores.

IV.) ADJOURN

A.) Mike Thomas adjourned the meeting at 7:55pm