

CHAPARRAL STAR ACADEMY GOVERNING BOARD

NOVEMBER 6, 2013 MEETING MINUTES

I.) COMMENCEMENT

A.) At 6:30pm, Ryan Palm called the November 6, 2013 Chaparral Star Academy Board Meeting to order.

1.) Board Members present: Ryan Palm, Kelly Drake, Mike Wallace

2.) Attendees were: Marsha Hagin, Kris Barnett, Allyson Fox, Consuelo Clarke, Howard Davis

II.) GENERAL/PUBLIC COMMENTS

There were none.

III.) ACTION ITEMS

A.) *Kelly Drake moved to approve the minutes from the October 2, 2013 board meeting, followed by a second motion from Ryan Palm. There were three votes in favor passed with no abstentions. The motion was passed and the minutes were accepted.*

B.) Marsha Hagin announced that the current school enrollment was at 358, which covered the period between October 7, 2013 and November 1, 2013 and carried an ADA of 95.97%, or 346.32 students.

C.) Kelly Drake announced that the current balance in the school's checking account was around \$290K with a corresponding savings account of around \$100K. Kelly Drake also mentioned that the annual financial audit started Monday and hopefully it will go smoothly.

D.) There were no budget amendments to approve.

E.) Marsha Hagin announced that the 3rd grade class will take a field trip to Evergreen Farms, and the NOSB team will travel to the Corpus Christi aquarium for a research expedition.

F.) & G.) According to TAC 551.074 & TAC 551.0821, the board moved to executive session at 7:06 pm to deliberate over personnel matters and matters relating to confidential information about a public school student. The board returned to open session at 7:39 pm.

H.) Marsha Hagin handed out a proposal for a new homework grading policy for 3rd – 5th grade. Ryan Palm asked about extenuating circumstances, to which Marsh Hagin replied that all policies can be flexible for those situations. *Ryan Palm moved to adopt the new homework grading policy for 3rd – 5th grade with immediate implementation, followed by a second motion from Kelly Drake. There were three votes in favor with no abstentions. The motion passed and the policy was adopted.*

I.) Marsha Hagin proposed a financial reimbursement policy for teachers who travel to attend beneficial training. Mike Wallace suggested changing some of the language to “current state rate” so that the policy can stand. *Ryan Palm moved to approve the policy with wording changes to*

incorporate “current state rate,” followed by a second motion from Mike Wallace. There were three votes in favor, with no abstentions. The motion passed and the policy was approved.

J.) Marsha Hagin proposed that the wording be changed in the student handbook to reflect current practice of background checks for all classroom visitors. *Mike Wallace moved to approve the wording change, followed by a second motion from Kelly Drake. There were three votes in favor with no abstentions. The motion was passed and the wording change was approved.*

K.) Howard Davis presented a financial comparison of purchasing extra Chromebooks versus purchasing insurance for each device, proposing that extra computers would end up being the less expensive route. *Kelly Drake moved to approve the purchase of 5 additional Chromebooks followed by a second motion from Mike Wallace. There were three votes in favor passed with no abstentions. The motion was passed and the purchase was approved as stated.*

IV.) ADJOURN

A.) Ryan Palm adjourned the meeting at 7:39 pm.