

CHAPARRAL STAR ACADEMY GOVERNING BOARD

SEPTEMBER 4, 2013 MEETING MINUTES

I.) COMMENCEMENT

A.) At 6:32pm, Ryan Palm called the September 4, 2013 Chaparral Star Academy Board Meeting to order.

1.) Board Members present: Ryan Palm, Kelly Drake, Mike Wallace

2.) Attendees were: Marsha Hagin, Kris Barnett, Allyson Fox, Denise Moss, Mana Greenwell, Consuelo Clarke, Terri Gunter, Christy Nunnally, Jeff Shafer, Howard Davis

II.) GENERAL/PUBLIC COMMENTS

Marsha Hagin read an e-mail to the board written from a new teacher that praised numerous faculty members, including Pamela Holland, Jenny Lam, Chris Dayton, Howard Davis, Lex Simon and Mana Greenwell.

III.) ACTION ITEMS

A.) *Kelly Drake moved to accept the minutes from the July 10, 2013 board meeting, followed by a second motion from Ryan Palm. There were three votes in favor passed with no abstentions. The motion passed and the minutes were approved.*

B.) Marsha Hagin announced that the current school enrollment was at 369, which covered the period between August 26, 2013 and September 3, 2013 and carried an ADA of 98.6% or 365.17 students.

C.) Kelly Drake stated that income from ADA has been steady. Kelly Drake announced that the current balance in the school's checking account was \$215,337.48 with a corresponding savings account of \$100,026.81.

D.) There were no budget amendments to approve.

E.) Marsha Hagin announced that there were no field trips scheduled for September.

F.) According to TAC 551.074, the board moved to executive session at 6:37 pm to deliberate over personnel matters. The board returned to open session at 6:44 pm.

G.) Marsha Hagin stated that she would like to call Kelly Drake for any purchases over \$500. *Mike Wallace moved to approve Marsha Hagin to have the authority to sign checks with amounts up to \$1,000, followed by a second motion from Ryan Palm. There were three votes in favor passed with no abstentions. The motion passed and Marsha Hagin's maximum check-signing amount was increased to \$1,000.*

H.) Marsha Hagin announced the overall results from the Spring 2013 Advanced Placements testing. Ryan Palm asked about finding local training for AP teachers.

I.) Marsha Hagin handed out the CSA 2013 Accountability results and discussed the various indicators, stating that the school performed very well.

J.) In the absence of Mike Thomas, an announcement of strategic planning was not discussed.

K.) The approval of the Firetron bid to replace duct detectors was tabled to a future meeting.

L.) Jeff Shafter gave a presentation on a proposal to purchase 32 Amplify tablets for use in the classroom, totaling around \$13,000 or \$17,000. Jeff Shafer explained that the use of the tablets would supplement classroom instruction or could be used in a flipped classroom situation. Ryan Palm stated that he liked the idea of moving forward with a pilot program of the first version, NON 4GLTE. ***Ryan Palm moved to approve the purchase of 32 Amplify NON 4GLTE tablets, followed by a second motion from Mike Wallace. There were three votes in favor passed with no abstentions. The motion passed and the purchase was approved.***

IV.) ADJOURN

A.) Ryan Palm adjourned the meeting at 7:26 pm.